

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE R.M. OF ST. ANDREWS HELD TUESDAY, MARCH 26, 2019 AT CLANDEBOYE, MANITOBA

Attendance: Mayor Sul, Councillor Prychun, Councillor Hoebee, Councillor Pohl, Councillor Garvie, Deputy Mayor Preun and Councillor Hunt (via phone)

Administration: Deb Murphy, Assistant C.A.O, Tim Scammell, Financial Controller and Andrew Weremy, C.A.O.

1. CALL TO ORDER

Meeting called to order at 5:00 p.m. by Chair Mayor Sul.

2. ADOPTION OF AGENDA

Resolved that Council adopt the agenda, as amended.

Res. (146-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Garvie

Carried.

- two items were added under Old Business
 - Grader Purchase
 - Grader Repair

3. ADOPTION OF MINUTES

3.1 Draft Council Meeting Minutes

(a) Draft March 12, 2019 Council Meeting Minutes

Resolved that Council adopt the March 12, 2019 Council Meeting minutes, as presented.

Res. (147-2019) Moved by: Councillor Pohl Seconded by: Deputy Mayor Preun

Carried.

4. RECEPTION OF DELEGATES

1) 5:00 p.m. – Lena Kublick and Jack Boqaski, Lord Selkirk School Division – K-12 Review Presentation

J. Boqaski presented:

- on LSSD education program
- the Education Review, (K-12) that is underway in Manitoba.
- elaborated on ways to provide input into the review and urged Council to add input.
- outlined the overall schedule of the review
- identified concerns of the Board regarding the review and possible gaps.

L. Kublick presented:

- an overview of the LSSD school system
- reductions in government funding in past years
- increased pressure to maintain programs with less money

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- reductions to teaching positions
- Council asked questions regarding school taxes and the agriculture portion.
- discussion on tax funding model
- budget increase for 2019 is set at 0.74% for LSSD.
- LSSD is to forward presentation and reference material to the RM.

2) 5:30 p.m. – Jim Stinson, Municipal Emergency Coordinator – Flood Preparation Update

MEC Jim Stinson presents to Council

- Personal history
- Involvement with emergency planning and preparedness.
- Discusses spring threats to the RM as flooding caused by overland conditions and river levels
- Assessment of work completed to date by the RM is proactive and helpful including drains, ditches and culverts.
- Discusses the need and use of declaring A Local State of Emergency to access sites that may require dyking
- Discusses proactive dyking on two main areas – River Road and Netley Creek.
- Discusses dyking plans and dates for the above
- Discussed the EOC training held on March 14 and the exercise planned for March 30.
- Urged Council to pass any questions or concerns on to himself for action
- MEC will follow Chain of Command and Communicate to CAO.
- CAO Weremy provided on update from the meeting with Manitoba Infrastructure and Transportation
- Notification of floodway operation will be provided to the RM.
- Operation of floodway follows technical operating inputs and protocols.

Recess 7:05 p.m.
Resume 7:15 p.m.

5. REPORTS OF COMMITTEE

5.1 Transportation Services – Deputy Mayor Preun

- Committee of the Whole Meeting report has been submitted as information
- Drain/ditch work – near completion

5.2 Infrastructure – Mayor Sul

5.3 South St. Andrews Wastewater – Mayor Sul

- Mayor Sul spoke with Mayor of Selkirk
- Engineers of each organization will be meeting next week to review details of the Selkirk option

5.4 Environmental Health & Safety – Councillor Hunt

- Upcoming SWANA Conference

5.5 Finance – Deputy Mayor Preun

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(a) Municipal Financial Reports – Resolution to Approve

- D. Murphy provided the Administrative report

WHEREAS *The Municipal Act*, Subsection 183(2) requires an annual submission of a financial information return respecting the financial affairs of the municipality;

THEREFORE BE IT RESOLVED that Council approves the following unaudited reports: the Reserve Balance Sheet Report, the Revenue & Expenditure Report and the Balance Sheet Report for the 12 month period ending December 31, 2018, as presented.

Res. (148-2018) Moved by: Councillor Prychun Seconded by: Councillor Garvie

Carried.

- Another budget meeting will be held March 28, 2019 at 4:00 p.m.

5.6 Governance, Personnel & Public Communications – Councillor Pohl

(a) Draft March 11, 2019 Committee of the Whole Meeting Minutes

Resolved that Council adopt the March 11, 2019 Committee of the Whole Meeting minutes, as presented.

Res. (149-2019) Moved by: Councillor Garvie Seconded by: Councillor Prychun

Carried.

- Committee met on March 4, 2019
- Reviewed eleven items at the meeting
- Several items will be discussed with the Union
- CAO is also working on several Committee tasks.
- Committee also met on March 20, 2019
- Work continues on items including employee survey, policy review, CAO replacement process
- 2 policies: Communication and Code of Conduct on hold.

5.7 Land Use Planning and Development – Mayor Sul

- Committee last met last week
- One item that was discussed, a stub road will be brought forward for Council consideration.

5.8 Protective Services – Councillor Prychun

- Officer coverage was explained by CAO
- RM will be serviced without any impacts to coverage.

5.9 Recreation – Councillor Garvie

- Committee met on March 8, 2019

- There was also a meeting on the Liss Road Recreation Lands with drainage consultant, Barnes and Duncan. More work is required before the issue comes to Council.

5.10 Tourism & Culture – Councillor Hoebee

- Volunteer Appreciation will be held on May 3, 2019. Hall is confirmed as is entertainment.
- Recreation Director will finalize upon her return.

Resolved that Council receive the reports on behalf of each committee.

Res. (150-2019) Moved by: Councillor Garvie Seconded by: Councillor Pohl

Carried.

6. EXTERNAL COMMITTEE REPORTS

Councillor Pruchun

- Ongoing resident calls
- Asked CAO regarding the May 5, 2019 resident request. CAO advised By-Law is monitoring the situation.

Councillor Hoebee

- Attended: March 18, 2019 Governance training
- Will be attending EOC exercise on March 30, 2019

Councillor Pohl

- Attended: February Wastewater Meeting in Selkirk
- March 7: Association of Rural Municipalities
- March 13: Airport Board Meeting, 20th Anniversary of the RM owning airport, information and event details for June to follow.

Deputy Mayor Preun

- Attended: February 28: Wastewater Meeting with Selkirk
- EICD Citizen Representative Dennis Schindler attended the event.
- South Basin Mayor Meeting
- March 13, 2019 EMO Seminar.
- March 26: Association of Manitoba Municipalities Session with St. Andrews.

Councillor Garvie

- Attended: February 28: Wastewater Meeting
- March 7: Association of Rural Municipalities
- March 13: Recreation Lands Meeting
- March 14: Library Meeting
- March 18-20: Association of Manitoba Municipalities Seminar
- March 21: Red River Basin Commission Fish Dinner
- March 26: Association of Manitoba Municipalities Session with St. Andrews.

Mayor Sul

- Attended: February 28, 2019: Wasterwater Meeting
- March 1: Lower Fort Garry First Nations Municipal Govt Memorandum of Understanding signing
- March 5-7: Red River Basin Commission Seminar
- March 8: Amphibex Meeting
- March 8: International Woman's Day
- March 18-19: Association of Manitoba Municipalities Seminar
- March 20: Minister of Health presentation on Health Care System.
- March 20: Traffic and Transportation Modernization Act.
- March 21: Flood Preparation Meeting
- March 21: Justice Meeting
- March 21: Red River Basin Commission Fish Dinner
- March 25: Federal Budget Meeting, several items presented will result in municipal benefits.

Resolved that Council receive the reports on behalf of each external committee.

Res. (151-2018) Moved by: Deputy Mayor Preun Seconded by: Councillor Hoebee

Carried.

7. **APPROVAL OF ACCOUNTS** – None.

8. **RECEPTION OF PETITIONS** – None.

9. **CORRESPONDENCE**

9.1 **Action Items**

9.11 **Funding Requests**

(a) **Lord Selkirk Regional Comp. Secondary School – 2019 Safe Grad Support Request**

Resolved that Council authorize financial support in the amount of \$300.00 to the Lord Selkirk Regional Comprehensive Secondary School for their 2019 Safe Grad.

Res. (152-2018) Moved by: Councillor Garvie Seconded by: Councillor Pohl

Carried.

(b) **Lockport River's Edge Run for NF – Sponsorship Request**

Resolved that Council authorize financial support in the amount of \$250.00 to the Lockport River's Edge Run for NF which is being held on September 21, 2019.

Res. (153-2018) Moved by: Councillor Garvie Seconded by: Councillor Pohl

Carried.

9.12 Meetings, Conferences, Conventions and Seminars

- (a) A.R.M. Meeting – April 4, 2019 in Landmark (R.M. of Taché)

Resolved that Councillor Pohl and Councillor Garvie be authorized to attend the A.R.M. Meeting which is being held on April 4, 2019 in Landmark (R.M. of Taché).

Res. (154-2018) Moved by: Councillor Prychun Seconded by: Councillor Pohl
Carried.

9.13 Other

- (a) City of Selkirk – Library Occupancy Agreement Approval

- Agreement required for occupancy
- Municipal partners need to approve and sign off.

BE IT RESOLVED that the Administration is hereby authorized to certify the Library Occupancy Agreement

Res. (155-2018) Moved by: Councillor Garvie Seconded by: Councillor Hoebee
Carried.

9.2 Information Items

As per information item #9.2(a) as listed on the agenda.

Resolved that Information Item #9.2(a) as listed on the agenda be received as information, unless otherwise resolved.

Res. (156-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl
Carried.

10. MUNICIPAL ADMINISTRATION

- 1) Public Works Credit Card Request – Resolution to Approve

WHEREAS Public Works periodically needs to purchase parts and/or equipment in a timely manner from vendors where accounts do not exist;

AND WHEREAS Public Works requests their own credit card with a \$2500.00 limit, monitored monthly, to use for purchases within approved budget limits;

THEREFORE BE IT RESOLVED that Council approve issuing a credit card for Public Works Department's use.

Res. (157-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl
Carried.

- 2) Crack Sealing of Paved Roads – Resolution to Award Contract

WHEREAS the Rural Municipality of St. Andrews requires annual preventative maintenance for its paved roads;

AND WHEREAS Request for Quotations RFQ 2019-02 and RFQ 2019-03 were posted for the Crack Sealing of Paved Roads respectively in the South and North Areas of the R.M.;

AND WHEREAS four companies submitted bids for the south area and three companies submitted bids for the north area, and the bids have been reviewed by the Transportation Committee with Precision Joint Sealing Inc. submitting the following prices:

Crack Sealing/Cubic Meter

South Area	6800 m ³ @ \$3.20/m ³ = \$21,760.00
North Area	3775 m ³ @ \$3.20/m ³ = \$12,080.00

THEREFORE BE IT RESOLVED that Council of the Rural Municipality of St. Andrews authorize the Administration to award the 2019 Crack Sealing Contract to Precision Joint Sealing Inc.

Res. (158-2019) Moved by: Councillor Pohl Seconded by: Councillor Hoebee
Carried.

3) Agreement for Payment of Tax Arrears – Resolution

Resolved that Council authorize entering into an Agreement for Payment of Tax Arrears with Tax Roll Nos. 425400, 518920, 518921, 518922, 518923, 518930, 518936, 518937, 518938, 518939, 518940, 518941, 518942, 518943, 518944, 518958, and 518960 and that the signing authorities for the municipality be authorized to sign said agreement.

Res. (159-2019) Moved by: Councillor Pohl Seconded by: Councillor Prychun
Carried.

4) Olynyk Private Access Agreement – Resolution

WHEREAS the property owner of Lot 1, Block 1, Plan 14840 has requested to use a portion of a municipal road allowance for the purpose of constructing a private access; and

WHEREAS an agreement is required between the property owner and Municipality granting permission to located a private access on a municipal road allowance;

THEREFORE BE IT RESOLVED that the Rural Municipality of St. Andrews signing authorities are authorized to sign the Private Access Agreement with Fred and Pauline Olynyk.

Res. (160-2019) Moved by: Councillor Prychun Seconded by: Councillor Garvie
Carried.

5) Winnipeg Metropolitan Region (WMR) – Council Questions

- Council questions received from Mayor Sul

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- Any additional input is required by March 28, 2019
- CAO to send questions to WMR and ask WMR to attend Council Meeting in April and May.

6) Pruden Avenue Utility Rate By-Law No. 4306 – PUB Approval Request Resolution

- Mayor Sul abstained from vote.

WHEREAS a Rate Study has been completed and submitted for the Pruden Avenue Utility, and;

WHEREAS the Pruden Avenue Utility Sewer Rate By-Law has been given 1st reading;

THEREFORE BE IT RESOLVED that the R.M. of St. Andrews request that the Public Utilities Board approve interim, ex parte, approval for Pruden Avenue Utility Rate By-Law No. 4306.

Res. (161-2019) Moved by: Councillor Garvie Seconded by: Deputy Mayor Preun

Carried.

7) Supply of Water Meters and Automated Meter Read System – Report and Recommendation

BE IT RESOLVED that the R.M. of St. Andrews pay Wolseley Canada Inc. \$276,865.82 for the Water Meters, and submit a copy of the paid invoice from Wolseley and cheque stub to The Manitoba Water Services Board, along with a letter from Wolseley that states that the R.M. have purchased meters, and they are the property of the R.M., but held on the R.M.'s behalf by Wolseley Canada Inc.

Res. (162-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl

Carried.

8) Wastewater Project – Selkirk Option MOU – Resolution

BE IT RESOLVED that the Rural Municipality of St. Andrews authorizes the extension of the Wastewater Memorandum of Understanding between the Municipality and the City of Selkirk to May 31, 2019.

Res. (163-2019) Moved by: Councillor Pohl Seconded by: Councillor Hoebee

- Councillor Hunt asked about completing project in 2019
- Councillor Pohl asked if there is a hard stop date?
- CAO discussed

Carried.

11. BY-LAWS AND POLICIES

1) By-Law No. 4305 – To Create an Emergency Road Repair/ Upgrade Reserve Fund – 2nd and 3rd Reading

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Resolved that Council give second reading to By-Law No. 4305, being a by-law To Create an Emergency Road Repair/Upgrade Reserve Fund, as presented.

Res. (164-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Hunt

Carried.

Resolved that Council give third reading to By-Law No. 4305, being a by-law To Create an Emergency Road Repair/Upgrade Reserve Fund, as presented.

Res. (165-2019) Moved by: Councillor Pohl Seconded by: Councillor Hoebee

Carried.

RECORDED VOTE

Members	For	Against	Not Present	Abstained
Mayor Sul	X			
Deputy Mayor Preun	X			
Councillor Prychun	X			
Councillor Hoebee	X			
Councillor Pohl	X			
Councillor Garvie	X			
Councillor Hunt	X			

12. OLD/UNFINISHED BUSINESS

1) Red River Basin Commission – Contribution Request for 2019

- CAO reads report from the Red River Basin Commission Director Strang regarding costs
- CAO adds this item is included in the 2019 Budget
- Councillor Hunt elaborates on Red River Basin Commission work and benefits to the RM.

Res. (166-2019) Moved by: Councillor Hunt Seconded by: Councillor Prychun

Carried.

2) Fire Hall Generator Service Contract – Resolution

WHEREAS the 2019 Municipal Budget has not been ratified;

AND WHEREAS the Fire Hall’s Back Up Generators require a maintenance service contract for the required annual check;

BE IT RESOLVED that Council hereby authorizes Administration to enter into a one year service contract with Air Unlimited Inc. for \$3,946.94 plus applicable taxes to be split evenly across the Fire Halls Operating Budgets.

Res. (167-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Hoebee

Carried.

3) Grader Purchase

- Councillor Hoebee adds that Administration should consider any renewal clauses early for future agreements.
- 2 added item: Public Works Grader
- Grader Purchase
- Deputy Mayor Preun explains background to grader purchase and its need.
- Councillor Hunt asks about trade in value
- Deputy Mayor Preun suggest existing unit was held to long
- Purchase will use Sunova Bank Financing

Res. (168-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl

WHEREAS the Rural Municipality of St. Andrews Transportation Committee has identified the need for a grader;

AND WHEREAS after completing a comparison of various makes and models, an opportunity exists from a local dealer to purchase a new 2017 grader meeting the needs of the Public Works Department;

AND WHEREAS Public Works Department identified the possibility of a trade in of an existing grader to offset the cost of the acquisition;

AND WHEREAS the municipal discount provided by the dealer on the new 2017 grader expires in early April and is quite substantial;

THEREFORE BE IT RESOLVED that the Rural Municipality of St. Andrews Council authorize the Administration to purchase a new 2017 Caterpillar Model 160M with grade control for \$372,000.00 applying the trade in value of \$145,000.00 for Unit 8 John Deere 872G Grader to achieve the least cost for the municipality. The net cost of \$227,000.00 is to be financed over 5 years through approved borrowing.

Res. (169-2019) Moved by: Councillor Pohl Seconded by: Deputy Mayor Preun

Carried.

4) Grader Repairs

WHEREAS the Rural Municipality of St. Andrews needed to perform emergency motor repairs to Unit 8 – John Deere 872G Grader;

AND WHEREAS this equipment is necessary for snow clearing and road maintenance operations, and the repairs will maintain the asset value of the equipment;

AND WHEREAS the 2019 budget has not yet been approved, therefore Council was required to approve this spending in advance of budget approval;

AND WHEREAS Council approved Resolution 141-2019 based on the quote received from Brandt Tractor Ltd. for the estimated repairs in the amount of \$35,520.25 including taxes;

AND WHEREAS the final invoice received from Brandt Tractor Ltd. is in the amount of \$39,479.80 including taxes.

THEREFORE BE IT RESOLVED that Council of the Rural Municipality of St. Andrews amend Resolution 141-2019 and authorize administration to pay the final invoice amount for parts and labour to repair the motor for Unit 8 – John Deere 872G Grader in the amount of \$39,479.80.

Res. (170-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl

Carried.

13. **NEW BUSINESS**

Question Period: 8:30 p.m.

Recess: 8:40 p.m.

14. **IN-CAMERA**

Resolved that Council move in-camera at 8:51 p.m. to discuss matters related to legal and personnel, and;

Be It Further Resolved that the members of Council agree to keep in confidence a matter that is discussed at a meeting that is closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council or of a Committee conducted in public.

Res. (171-2019) Moved by: Deputy Mayor Preun Seconded by: Councillor Pohl

Carried.

Resolved that Council move out of camera at 10:26 p.m.

Res. (172-2019) Moved by: Councillor Pohl Seconded by: Deputy Mayor Preun

Carried.

15. **ADJOURNMENT**

Resolved that the Council meeting be adjourned at 10:29 p.m.

Res. (173-2019) Moved by: Councillor Pohl Seconded by: Deputy Mayor Preun

Carried.

Approved as circulated this 9th day of April, A.D. 2019.



Mayor – Joy Sul



Chief Administrative Officer – Andrew Weremy